



## **INVITATION FOR BIDS (IFB)**

### **CEYLON PETROLEUM STORAGE TERMINALS LIMITED**

#### **SUPPLY OF 4,030,000 NOS. CONSIGNMENT SEALS & 21,000 ROLLS OF SEALING WIRES**

**TENDER REF NO: KPR/22/2022**

The Chairman, Department Procurement Committee on behalf of the Ceylon Petroleum Storage Terminals Limited (CPSTL), Kolonnawa, Wellampitiya, Sri Lanka hereby invites sealed bids from the Internationally reputed Manufacturers or their Accredited Export Agents abroad or Accredited Local Agents in Sri Lanka for the **Supply of 4,030,000 Nos. of Consignment Seals & 21,000 Rolls of Sealing Wires.**

Bidding will be conducted through **International Competitive Bidding procedure** (*Eligible local bidders may also submit their bids as appropriate*).

Interested parties may refer the bidding document (*only for viewing purpose*) and obtain necessary information through the websites [www.cpstl.lk](http://www.cpstl.lk) or [www.dgmarket.com](http://www.dgmarket.com) and the original bidding documents in English language (full set) could be obtained on submission of a written *request (the request letter shall be on the company letter head and signed by an authorized person)* during working days between **0900 hrs. and 1400 hrs. Sri Lanka local time (GMT+5:30) up to Monday, 05<sup>th</sup> September 2022**, upon payment of a non-refundable bidding document fee of **Sri Lankan Rupees Fifteen thousand (LKR 15,000.00) or United States Dollars Forty (USD 40.00)**, per document.

Alternatively, the request for bidding document could be sent via an email to [procure@cpstl.lk](mailto:procure@cpstl.lk) during the above stated period. Considering bidder's request, Manager Procurement, CPSTL may issue the consent via email for depositing the non-refundable bidding document fee, if appropriate. Bidders are requested to inspect the bidding document, which is available on the above-mentioned websites, prior to purchase and once it is purchased, bidding document fee is not refundable for any reason whatsoever.

On receipt of non- refundable bidding document fee to CPSTL account, bidding documents (full set) will be issued by Procurement Function via email.

A **Pre bid meeting** will be held with the prospective parties or their authorized representative/s to clarify any matters relating to the document at **1000 hrs. Sri Lanka local time (GMT+5.30) on Monday, 15<sup>th</sup> August 2022** video conferencing method. Interested parties shall send their request to participate the Pre-bid meeting to email [procure@cpstl.lk](mailto:procure@cpstl.lk) at or before **1600 hrs. Sri Lanka local time (GMT+5.30) on Friday, 12<sup>th</sup> August 2022**, in order to send the link to the meeting.

Bids shall be submitted on the bidding document issued by the Procurement Function-CPSTL and the original of the duly filled bids may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman, Department Procurement Committee, C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01<sup>st</sup> Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya, Sri Lanka or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **1400 hrs. Sri Lanka local time (GMT+5:30) on Tuesday, 06<sup>th</sup> September 2022**. Late bids will be rejected.

In case, the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bids in **PDF format** via email to [tenders@cpstl.lk](mailto:tenders@cpstl.lk) **to reach** on or before **1400 hrs. Sri Lanka local time (GMT+5:30) on Tuesday, 06<sup>th</sup> September 2022**, at their own discretion. However, the original bids shall be securely kept to be submitted to the Manager Procurement-CPSTL, when requested.

**Bids will be closed at 1400 hrs. Sri Lanka local time (GMT+5:30) on Tuesday, 06<sup>th</sup> September 2022** and will be opened immediately thereafter at the office of Manager (Procurement) in the presence of the authorized representatives of the bidders who chose to attend. If they are unable to physically attend to the bid opening meeting due to the current situation in the country, they may allow to participate/witness the tender opening procedure via video conferencing method.

**Bids shall be valid up to 06<sup>th</sup> December 2022**, from the date of opening of the bid.

Bids shall be accompanied by a **bid security of Sri Lankan Rupees Six hundred eighty thousand (LKR 680,000.00) or United States Dollars One thousand nine hundred (USD 1,900.00), which shall be valid until 03<sup>rd</sup> January 2023**, from the date of opening of the bid.

Bidders shall register themselves at the Department of Registrar of Companies [www.drc.gov.lk](http://www.drc.gov.lk) (e-ROC) in accordance with the Public Contracts Act. No 3 of 1987.

Clarifications (if any) shall be sought from the Manager Procurement on **Tel: +94-11-2572156/ +94-11-5750764, Fax: +94-11-2572155, Email: [procure@cpstl.lk](mailto:procure@cpstl.lk)**.

**The Chairman  
Department Procurement Committee  
C/o Manager Procurement  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function  
01<sup>st</sup> Floor, New Building  
Kolonnawa, Wellampitiya  
Sri Lanka.**